

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

COMPREHENSIVE ANNUAL FINANCIAL REPORT

For The Year Ended September 30, 2014



PALAU
COMMUNITY
COLLEGE

PALAU COMMUNITY COLLEGE
COMPREHENSIVE ANNUAL FINANCIAL REPORT
For The Year Ended September 30, 2014

Prepared by:
Administration & Finance Department

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PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

COMPREHENSIVE ANNUAL FINANCIAL REPORT

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PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

COMPREHENSIVE ANNUAL FINANCIAL REPORT

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PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

INTRODUCTORY SECTION

For The Year Ended September 30, 2014



P.O. Box 9, Koror
Republic of Palau
PW 96940
Tel: (680) 488-2470
Fax: (680) 488-2447

Accredited by
WESTERN ASSOCIATION
OF
SCHOOLS AND COLLEGES

May 26, 2015

Ladies and Gentlemen of the Board:

I am pleased to submit to you and leadership of the Republic of Palau the College's Comprehensive Annual Financial Report for fiscal year 2014. This document presents the record of Palau Community College's financial operations for the year ended September 30, 2014.

As detailed in the financial statements within the report, the College continues to manage its funds with diligence and prudent practices.

The College has been able to continue to implement its programs and services, including providing necessary facilities maintenance and improvement initiatives despite challenges to our student enrollment. We continue moving forward with steps to build the two-story Science building to support the Health/Science program that will also result in the increased number of classrooms.

As always, I am grateful to the Board of Trustees who governs us, the students who study at PCC and especially the Olbiil Era Kelulau (Palau National Congress) for providing the College with much needed financial support every year. I continue to be proud of and thankful for all those who work with dedication to make Palau Community College a learning place for all Palauans and citizens from our neighboring countries.

Sincerely,

Patrick U. Tellei, EdD
President



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Fax: (680) 488-2447

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May 26, 2015

To : President Tellei and
Members of the Board of Trustees

The Comprehensive Annual Financial Report of Palau Community College for the fiscal year ended September 30, 2014 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the College. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operation of the College. All disclosures necessary to enable the reader to gain an understanding of the College's financial activities in relation to its mission have been included.

FINANCIAL STATEMENTS

This letter of transmittal should be read in conjunction with the Management's Discussion and Analysis (pages 4 through 11), which focuses on current activities, accounting changes, and currently known facts.

The College's financial statements, as a component unit of the Republic of Palau, are prepared in accordance with GASB 34. The format and purpose of these financial statements are addressed in the notes to the financial statements (Note 1). We believe this presentation provides better information to the user of the Comprehensive Annual Financial Report (CAFR) of Palau Community College.

VISION, MISSION AND VALUES

PCC's vision is to guarantee quality and excellence, and its mission is to provide an accessible public educational institution to help meet the technical, academic, cultural, social and economic needs of students and communities by promoting learning opportunities and developing excellence.

We are the community's college and we believe in:

- Team Work
- Quality Service
- Open Communication
- Managing with Goals

- Promoting Leadership
- Integrity and Loyalty
- Community Ownership
- Continuous Improvement
- Creativity and Innovation
- People and Respect for Others

We are a community of learners:

- We provide education and training for and throughout a lifetime.
- We seek to improve and expand the services we offer in support of the people in the communities we serve.
- We promote a caring community of staff and faculty members, students, administrators, and trustees who, in keeping with our values, work together to fulfill our mission.

We are a changing community:

- We recognize that change is inevitable and that education must be for the future.
- We respond to change informed by our values and our responsibility to our students and our communities.
- We challenge our students to be capable citizens, guided by knowledge and ethical principles, which will shape the future.

GENERAL

The College maintains its accounts and prepares its financial statement in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by Governmental Accounting Standards Boards (GASB). The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation to pay. The notes to the financial statements expand and explain the financial statements and the accounting principles applied. The independent public accountants, Burger Comer Magliari, LLC, have audited the College's financial statements. Their report is included as part of the financial section of this report.

During the fiscal year ended September 30, 2014, the College received and administered several grants from the U.S. Federal Government and these include Student Aids (Pell Grant), Asian American and Native American Pacific Islander Serving Institution (AANAPISI), Upward Bound, Talent Search Program and Area Health Education Center (AHEC), and Maintenance Assistance Program (MAP). These programs were audited and their financial reports are contained in the financial section of this report.

The College also housed several programs that provide services to the general public and the college community. These programs include: Palau Wind Orchestra; Workforce Investment Act (WIA); Child Care; Community Advocacy Program; Police Academy; Pacific Islands Health Officers' Association; and, Health Resource Center.

MAJOR INITIATIVES

The College continues implementation of its Fifteen-Year Institutional Master Plan with four strategic directions designed to shape departmental, programmatic, and individual action agendas for the future of the College. These strategic directions are briefly discussed below:

Strategic Direction 1: Student Success

PCC will intensify its effort to enhance existing programs and services, as well as develop new ones, all in an effort to improve student success.

Strategic Direction 2: Institutional Culture

The institutional culture of PCC will be one that embraces planned changes to continually improve and links the mission and vision in guaranteeing quality and excellence.

Strategic Direction 3: Resources

The College will diversify and increase resources to provide quality programs and services, facilities, technology, and human resources to support its vision, mission and goals. The College will be prudent in the allocation of resources to support operations and in support of its short, medium and long range plans in line with the strategic directions and mission of the College.

Strategic Direction 4: Culture of Evidence

The College will provide data driven assessment which generates accurate and reliable information, identify specific evidence of its efforts in strategic areas, analyze that evidence, and use its findings to make planning and resource allocation decisions as the basis for continuous improvement.

FINANCIAL INFORMATION

Internal Control. Management of the College is responsible for establishing and maintaining an internal control structure designed to protect the assets of the College, prevent loss from theft or misuse and to provide that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Budgeting Controls. The College maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Olbiil Era Kelulau (Palau National Congress) and the College Board of Trustees.

Activities of the following fund groups and individual funds are included in the annual budget.

<u>Fund Group</u>	<u>Fund</u>
Current Unrestricted	Education Operations and Maintenance of Plant Auxiliary Enterprises
Current Restricted	Restricted Purposes U.S. Federal Grants Small Grants

The level of budgetary control (i.e., the level at which expenditures cannot exceed the appropriated amount) is established for each individual fund. The College does not practice encumbrance accounting and therefore, payments of expenses are made within a 30-day period after expenses are incurred. This process has allowed the College to close its books and begin a new fiscal year with little difficulties.

Property Taxes

As a Public Corporation created by Republic of Palau Public Law 4-2, the College is exempted from property taxes of the Republic of Palau.

PROSPECTS FOR THE FUTURE

The College's financial outlook for the future continues to be positive, albeit with some caution. The College's student and adult continuing education enrollments have been fluctuating, more in a decreasing trend. Increase in student enrollment would mean increase in revenue for the College. The current facilities and structures can accommodate up to about 1,000 students. With the planned additional classrooms, the College will continue to step up its recruitment efforts to increase enrollment.

The following table illustrates enrollments over the last ten years.

	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
Enrollment										
- Full Time Total	1,669	1,892	1,816	1,824	1,816	1,569	1,597	1,570	1,571	1,710
- Continuing Education and Other Training*	<u>1,018</u>	<u>1,528</u>	<u>4,214</u>	<u>7,171</u>	<u>7,036</u>	<u>5,827</u>	<u>4,430</u>	<u>5,399</u>	<u>3,039</u>	<u>3,089</u>
Total	2,687	3,420	6,030	8,995	8,852	7,396	6,027	6,969	4,610	4,799

*Enrollment in Continuing Education and specialized trainings including CRE and MAP (formerly OMIP).

PCC ENDOWMENT FUND MANAGEMENT

The fiduciary responsibility for College investments is entrusted to the College Board of Trustees. In keeping with this responsibility, the Board invests the College's endowment funds in most prudent, conservative and secured manner and in accordance with the guidelines detailed in the College Investment Policy. The Board of Trustees approves designation of money managers of College funds.

In the fiscal year ended September 30, 2014, the College's investments from current funds generated net investment income of \$223,809 from endowment fund investments. The College invests endowment fund in Money Market funds managed by Morgan Stanley Smith Barney.

RISK MANAGEMENT

In fiscal year 2014, the College paid approximately \$6,295 for Worker's Compensation and \$3,841 for General Liabilities insurance coverage as protection against risks. The College also paid \$6,533 for automobile insurance to provide coverage in case of accidents involving College vehicles.

The primary purpose of insurance coverage is to provide some protection to the College's properties and staff in case of accidents, injuries and other catastrophic events. The College is self-insured with insurance coverage provided by local underwriter.

OTHER INFORMATION

Community Service. The College continues to be actively involved in as well as providing support for community functions and activities. Our students and staff were most active and deeply involved in activities such as the National Earth Day Activities, Olehotel Belau Fair, the 45th Pacific Islands Forum held in 2014, Community Clean Up Events, among others. The College has been a host to many community meetings, seminars and conferences.

Many College employees are active members of national committees, boards and working groups, and local government including Koror State Public Lands Authority, Seventh-Day Adventist Church Board, Financial Institutions Commission, Ngeremlengui State Legislature, Ngchesar State Council, and Ongedechuul State Conservation Area Board. The involvement of the College in community functions is further proof of our commitment to becoming a true community college.

Independent Audit. The Republic of Palau and U.S. Federal statutes require an annual audit by independent certified public accountants. The College selected the accounting firm of Burger. Comer.Magliari, LLC. The auditor's report on the financial statements and schedules are included in the financial section of this report.

ACKNOWLEDGEMENT

The timely preparation of the comprehensive annual financial report was made possible by the dedicated service of the entire staff of the Business Office and staff of other college offices. Each member of the Offices has our sincere appreciation for the contributions made in the preparation of this report.

Respectfully submitted,



Jay Olegeriil
Vice President of Administration & Finance

PALAU COMMUNITY COLLEGE

PRINCIPAL OFFICIALS

Year ended September 30, 2014

BOARD OF TRUSTEES

Mr. Masa-Aki N. Emesiochl	Chairperson
Rev. Billy G. Kuartei	Vice-Chair
Ms. Lisa Abraham	Secretary/Treasurer
Dr. Emais Roberts	Trustee
Mr. Jemmy Blelai	Trustee
Mr. Ishim Tmodrang	Student Trustee

OFFICERS OF THE COLLEGE

Dr. Patrick U. Tellei, EdD	President
Mr. Jay Olegeriil	Vice President for Administration and Finance
Mr. Thomas Taro	Vice President for Cooperative Research & Extension
Mr. Robert Ramarui	Dean of Academic Affairs
Mr. William O. Wally	Dean of Continuing Education
Mr. Sherman Daniel	Dean of Students
Ms. Johvanna Yaoch	President of the Faculty Senate Association
Mrs. Lesley B. Adachi	President of the Classified Staff Organization
Mr. Benigno Sablan	President of the Associated Students of PCC

OFFICIALS ISSUING REPORT

Mr. Jay Olegeriil	Vice President for Administration and Finance
Ms. Uroi Salii	Director of Finance
Ms. Debbie Ngiraibai	Accounting Supervisor

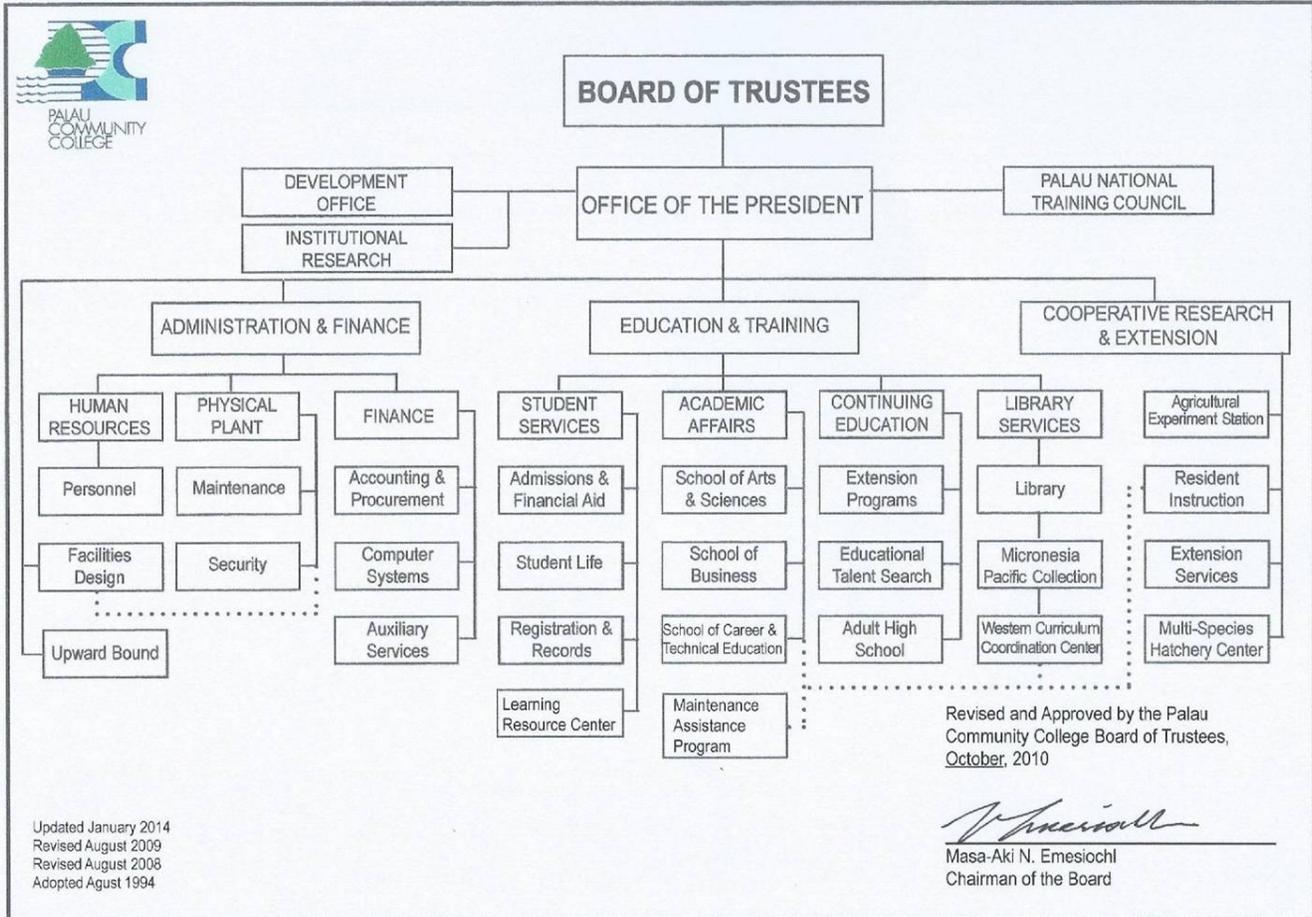
DIVISION ISSUING REPORT

Finance

PALAU COMMUNITY COLLEGE

ORGANIZATION CHART

Year ended September 30, 2014



PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

FINANCIAL SECTION

For The Years Ended September 30, 2014 and 2013

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

September 30, 2014 and 2013



BURGER · COMER · MAGLIARI
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Board of Trustees
Palau Community College:

Report on the Financial Statements

We have audited the accompanying basic financial statements of Palau Community College (PCC), a component unit of the Republic of Palau (ROP), which comprise the statements of net position as of September 30, 2014 and 2013, and the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

SAIPAN OFFICE

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TAMUNING, GUAM 96911
TEL NOS. (671) 646-5044 (671) 472-2680
FAX NOS. (671) 646-5045 (671) 472-2686

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of PCC. as of September 30, 2014 and 2013, and the changes in its net position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (MD&A) on pages 4 through 11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on PCC's basic financial statements as a whole. The introductory section on pages I through XI and statistical section on pages 52 through 55 are presented for purposes of additional analysis and are not required part of the financial statements. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

The accompanying Schedule of Expenditures of Federal Awards on page 48 is presented for purposes of additional analysis required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. This supplementary information is the responsibility of the management of PCC and is derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Information Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2015 on my consideration of the PCC's internal control over financial reporting and my tests of its compliance with certain provision of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing on internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

A handwritten signature in black ink, reading "Benigno Comen Maglisa". The signature is written in a cursive style with a large initial "B".

Koror, Republic of Palau
May 26, 2015

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Management's Discussion and Analysis

This section of Palau Community College's Comprehensive Annual Financial Report presents management's discussion and analysis of the College's financial activity during the fiscal year ended September 30, 2014. Since this management's discussion and analysis is designed to focus on current activities, resulting change and currently known facts, please read it in conjunction with the transmittal letter (pages IV-IX), and the College's financial statements and footnotes (pages 12 through 41). This overview is required by the Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements-and-Management's Discussion and Analysis-for Public Colleges and Universities*, as amended by GASB Statement Nos. 37 and 38. Responsibility for the completeness and fairness of this information rests with the College.

Financial Highlights

The College's assets totaled \$10.5 million at September 30, 2014. This balance reflects a \$0.6 million increase from the 2013 fiscal year. Accounts receivable increased by \$0.7 million due mainly from students who are recipients of the Pell Grant Program. This amount was subsequently collected in October 3, 2014. Appropriations receivable has decreased by \$0.14 million or 26% over prior year.

The College's operating revenues totaled \$5.5 million for the fiscal year 2014 compared to \$6.5 million in 2013. The 15% decrease over fiscal year 2013 operating revenues was due to an increase in estimates for doubtful student accounts receivable as well as decreases in Federal grants and other operating revenues. Operating expenses totaled \$7.6 million for the fiscal year 2014, representing a decrease of 2.0% over the 2013 fiscal year due mainly to decrease in student aid, instructional materials, and academic support.

Using This Annual Report

The College's financial statements are designed to emulate corporate presentation models whereby all College activities are consolidated into one total. The focus of the Statement of Net Position is designed to be similar to bottom line results for the College. This Statement combines and consolidates current financial resources (short-term spendable resources) with capital assets. The Statement of Revenues, Expenses, and Changes in Net Position focus on both the gross costs and the net costs of College activities, which are supported mainly by appropriations from Olbiil Era Kelulau-Palau National Congress (OEK) and by student tuition and other revenues. This approach is intended to summarize and simplify the user's analysis of cost of various College services to students and the public.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Overview of Financial Statements

The Financial Section of this report presents the College's financial statements as two components: basic financial statements and notes to the financial statements.

Basic Financial Statements

The *Statement of Net Position* reflects the financial position of the College as of September 30, 2014. It shows the assets owned or controlled, related liabilities and other obligations, and the categories of net position. Net position is an accounting concept defined as total assets less total liabilities, and as such, represents institutional equity or ownership in the total assets of the College.

The *Statement of Revenues, Expenses, and Changes in Net Position* reflects the results of operations and other changes for the year ended September 30, 2014. It shows revenues and expenses, both operating and non-operating, reconciling the beginning net position amount to the ending net position amount, which is shown on the Statement of Net Position described above.

The *Statement of Cash Flows* reflects the inflows and outflows of cash for the year ended September 30, 2014. It shows the cash activities by type, reconciling the beginning cash amount to the ending cash amount, which is shown on the Statement of Net Position, described above. In addition, this Statement reconciles cash flows from operating activities to operating loss on the *Statement of Revenues, Expenses, and Changes in Net Position* described above.

The *Statement of Revenues, Expenses, and Changes in Net Position-Budget and Actual (GAAP-Basis)* reflects the budgetary comparison to actual results of operations and other changes for the year ended September 30, 2014. A budgetary comparison statement for the general and federal funds is considered to be part of the basic financial statements. PCC adopts annual appropriated budgets for its general and federal funds. Budgetary comparison schedule has been provided for these funds to demonstrate compliance with the budgets.

Notes to the Financial Statements

Various notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements and are found immediately following the financial statements to which they refer.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Overview of Financial Statements, Continued

Financial Analysis of the College as a Whole
Net Position
As of September 30, 2014, 2013, and 2012

	2014	2013	2012
ASSETS			
Current assets			
Cash	\$ 330,618	\$ 944,333	\$ 475,487
Accounts receivable, net	3,502,126	2,832,585	3,490,706
Appropriations receivable	396,823	536,180	659,551
Inventory	360,737	279,654	328,685
Total current assets	4,590,304	4,592,752	4,954,429
Noncurrent assets			
Restricted cash	1,055,089	806,986	276,599
Endowment investments	3,636,000	3,139,341	2,490,000
Capital assets, net	1,260,212	1,355,880	1,470,161
Total noncurrent assets	5,951,301	5,302,207	4,236,760
TOTAL ASSETS	\$ 10,541,605	\$ 9,894,959	\$ 9,191,189
LIABILITIES			
Current liabilities			
Accounts payable	\$ 1,466,190	\$ 1,726,775	\$ 1,982,437
Accrued liabilities	287,398	322,594	319,147
Unearned revenues	782,328	372,136	893,157
Compensated absences, current portion	129,024	125,846	126,553
Total current liabilities	2,664,940	2,547,351	3,321,294
Noncurrent liabilities			
Compensated absences, net of current portion	36,892	35,495	40,266
TOTAL LIABILITIES	2,701,832	2,582,846	3,361,560
NET POSITION			
Net investments in capital assets	1,260,212	1,355,880	1,470,161
Restricted			
Expendable	1,408,171	726,455	253,370
Nonexpendable	3,642,537	3,152,031	2,513,229
Unrestricted	1,528,853	2,077,747	1,592,869
TOTAL NET POSITION	\$ 7,839,773	\$ 7,312,113	\$ 5,829,629

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Overview of Financial Statements, Continued

This schedule is prepared from the College's Statements of Net Position, which is presented on an accrual basis of accounting whereby assets are capitalized and depreciated.

Total net position in fiscal year 2014 increased to \$7.8 million from \$7.3 million in fiscal year 2013. Endowment investments increased in fiscal year 2014 to \$3.6 million from \$3.1 million in fiscal year 2013.

Current liabilities increased in fiscal year 2014 to \$2.7 million from \$2.5 million in fiscal year 2013 attributed to increase in accounts payable.

Revenues
For the Years Ended
September 30, 2014, 2013, and 2012

	2014	2013	2012
Operating revenues:			
U.S. Federal grants	\$ 3,011,552	\$ 4,509,834	\$ 4,429,211
Tuition and fees, net	436,907	351,245	200,021
Other grants	1,494,873	1,201,726	1,206,117
Auxiliary enterprise sale and charges	132,078	87,549	91,668
Other	443,603	316,993	209,124
Total operating revenues, net	5,519,013	6,467,347	6,136,141
Non-operating revenues (expenses):			
Republic of Palau appropriations	2,411,000	2,411,000	2,631,200
Investment income (loss), net	223,809	360,029	323,454
Loss on disposal of capital assets	-	-	(22,663)
Total non-operating revenues	2,634,809	2,771,029	2,931,991
Total Revenues	\$ 8,153,822	\$ 9,238,376	\$ 9,068,132

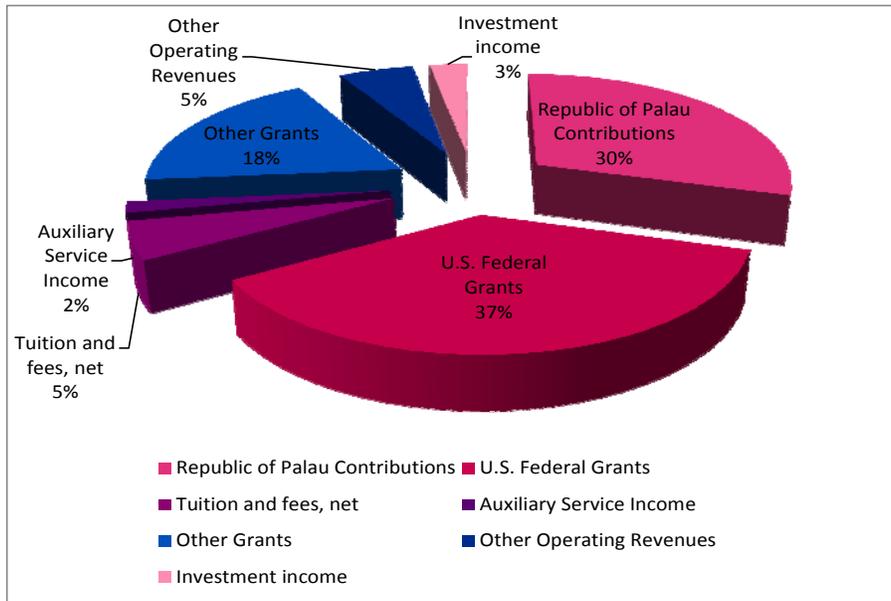
The schedule indicates total revenues realized by the College in fiscal year 2014 of \$8.2 million. The largest portion of revenues (\$3.0 million) was contributed by the U.S. Federal Government through grants. Approximately \$2.4 million was contributed by the Olbiil Era Kelulau (Palau National Congress). The following chart exhibits the breakdown of revenues for Palau Community College in fiscal year 2014:

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Overview of Financial Statements, Continued

**Revenues Breakdown
For The Year Ended September 30, 2014**



**Operating Expenses
For The Years Ended September 30, 2014, 2013, and 2012**

	2014	2013	2012
Expenditures and mandatory transfers			
Educational and general			
Instructional	\$ 1,776,042	\$ 1,826,558	\$ 2,042,243
Administration	1,653,760	1,738,236	1,967,588
Student services	982,266	1,063,690	1,046,248
Student aid	971,942	1,009,627	958,291
Operations and maintenance	831,596	810,408	810,168
Academic support	414,512	315,935	365,874
Depreciation	342,618	302,181	296,690
Total educational and general expenditures	6,972,736	7,066,635	7,487,102
Mandatory transfers			
Auxiliary enterprises expenditures	653,426	689,257	521,080
Total expenditures and mandatory transfers	\$ 7,626,162	\$ 7,755,892	\$ 8,008,182

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

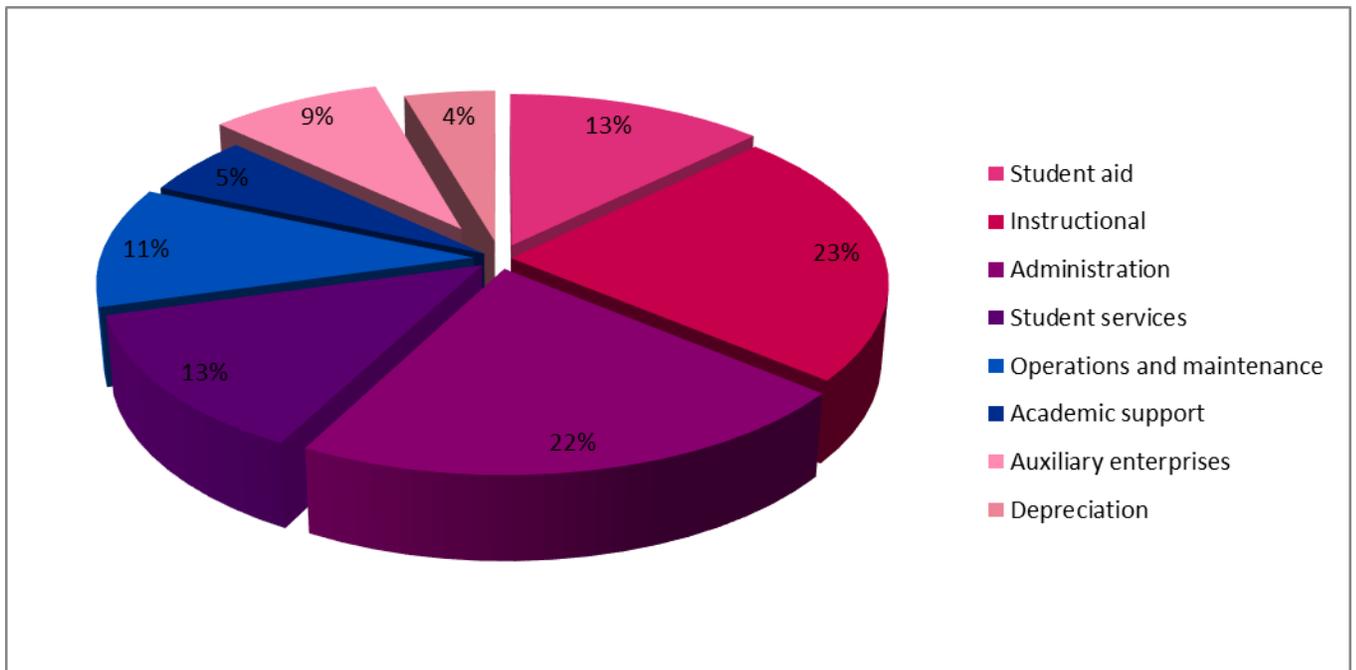
Overview of Financial Statements, Continued

GASB Statement No. 35 gives financial reporting entities the choice of reporting operating expenses. The College has chosen to report the expenses in their functional classification on the Statement of Revenues, Expenses, and Changes in Net Position and has displayed the natural classification in the notes to financial statements.

The above schedule shows the total operating expenses of \$7.6 million in fiscal year 2014. Total operating expenses in fiscal year 2014 decreased by \$129,730 or 2% from fiscal year 2013. The following expenses by function comprise the significant portions of this total net decrease:

- Student Aid decreased by \$37,685 or 4% due to the decrease in enrollment of students in federal financial aid grants.
- Instructional function decreased by \$50,516 or 3% is mainly attributed to the books and instructional materials procured for summer 2014 which came late and remained undistributed to students at September 30, 2014.
- Administration expenses decreased by \$84,476 or 5% over prior year principally attributed by the decreased funding from ROP appropriations, therefore, administration expenses tighten to fit the funding level.

**Expenses Breakdown
For The Year Ended September 30, 2014**



PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Changes in Net Position
For The Years Ended September 30, 2014, 2013, and 2012

	2014	2013	2012
Net position, beginning of the year	\$ 7,312,113	\$ 5,829,629	\$ 4,769,679
Change in net position	527,660	1,482,484	1,059,950
Net position, end of the year	\$ 7,839,773	\$ 7,312,113	\$ 5,829,629

Net position increased by \$527,660 or 7% primarily due to income earned during the year.

CAPITAL ASSETS

At September 30, 2014, the College had \$9.1 million in capital assets, less accumulated depreciation of \$7.8 million, for net capital assets of \$1.3 million. The current year additions of \$246,950 in capital assets were mainly equipment for the new library building facility and new computer system for various functional divisions. Depreciation charges for the current fiscal year totaled \$0.3 million.

The following table summarizes the College's capital assets for the fiscal year 2014:

	Balance at 9/30/13	Additions	Transfers/ Deletions	Balance at 9/30/14
Buildings and improvements	\$ 7,485,657	\$ 47,523	\$ -	\$ 7,533,180
Furniture, vehicles and equipment	1,369,106	199,427	-	1,568,533
Total depreciable assets	8,854,763	246,950	-	9,101,713
Accumulated depreciation	(7,498,883)	(342,618)	-	(7,841,501)
Capital assets, net	\$ 1,355,880	\$ (95,668)	\$ -	\$ 1,260,212

Additional information on the College's capital assets can be found in Notes 1 and 6 of the accompanying financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis
September 30, 2014

Economic Factors that will affect the Future

The economic condition of Palau Community College continues to be directly tied to that of the Republic of Palau (Government). For the past twenty-one years, the national government has provided basically level funding to the College. That fact, and other factors like the continued possibility of declining revenues as well as the increasing price of goods and services may be cause for the College Board of Trustees to consider further increase in tuition and fees to meet the ever-increasing cost of providing higher education programs and services.

The goal of ensuring a diverse student population continues to be pursued aggressively by the College through provision of travel grants to accepted students from neighboring islands of the Federated States of Micronesia and the Republic of the Marshall Islands. This effort also aims to increase student population. Annual fund raising efforts to boost the PCC Endowment Fund will continue, with the ultimate goal of reaching the \$30 million goal. At the time that the endowment reaches the \$10 million mark, PCC will then begin to use a percentage of interest earned to support programs and services. At the same time, efforts continue to build the fund through active recruitment of new bi-weekly allotments as well as solicitations for direct donations.

Again, it is anticipated that the College's appropriation from the national government for fiscal year 2015 will continue to be at level funding. Therefore, the College will need to secure additional funding, including requesting funding increase from the Government, in subsequent years to ensure that its legal mandate in Republic of Palau Public Law 4-2 and its 15-year institutional master plan goals and objectives are adequately supported.

Requests for Information

This report is intended to provide a summary of the financial condition of Palau Community College. Questions or requests for additional information should be addressed to:

Jay Olegeriil
Vice President for Administration & Finance
PO Box 9
Koror, Palau 96940

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATEMENTS OF NET POSITION
September 30, 2014 and 2013

	2014	2013
<u>Assets</u>		
Current assets:		
Cash	\$ 330,618	\$ 944,333
Accounts receivable, net	3,502,126	2,832,585
Appropriations receivable	396,823	536,180
Inventory	360,737	279,654
Total current assets	4,590,304	4,592,752
Noncurrent assets:		
Restricted cash	1,055,089	806,986
Endowment investments	3,636,000	3,139,341
Capital assets, net	1,260,212	1,355,880
Total noncurrent assets	5,951,301	5,302,207
Total Assets	\$ 10,541,605	\$ 9,894,959
<u>Liabilities and Net Position</u>		
Liabilities:		
Current liabilities:		
Accounts payable	\$ 1,466,190	\$ 1,726,775
Accrued liabilities and benefit payable	287,398	322,594
Unearned revenues	718,287	372,136
Other unearned revenues	64,041	-
Compensated absences, current portion	129,024	125,846
Total current liabilities	2,664,940	2,547,351
Noncurrent liabilities:		
Compensated absences, net of current portion	36,892	35,495
Total liabilities	2,701,832	2,582,846
Commitments and Contingencies		
Net Position:		
Net investments in capital assets	1,260,212	1,355,880
Restricted:		
Expendable	1,408,171	726,455
Nonexpendable	3,642,537	3,152,031
Unrestricted	1,528,853	2,077,747
Total net assets	7,839,773	7,312,113
Total Liabilities and Net Position	\$ 10,541,605	\$ 9,894,959

See accompanying notes to financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the Years Ended September 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Operating revenues:		
Federal grants	\$ 3,011,552	\$ 4,509,834
Tuition and fees, net of scholarship discounts and allowances of \$2,233,374 and \$2,266,060 in 2014 and 2013, respectively	436,907	351,245
Other grants	1,494,873	1,201,726
Auxiliary enterprise sales and charges (net of scholarship discounts and allowances)	132,078	87,549
Other operating revenues	<u>443,603</u>	<u>316,993</u>
 Total operating revenues	 <u>5,519,013</u>	 <u>6,467,347</u>
Operating expenses:		
Education and general:		
Student aid	971,942	1,009,627
Instructional	1,776,042	1,826,558
Administration	1,653,760	1,738,236
Student services	982,266	1,063,690
Operations and maintenance	831,596	810,408
Auxiliary enterprises	653,426	689,257
Academic support	414,512	315,935
Depreciation	<u>342,618</u>	<u>302,181</u>
 Total operating expenses	 <u>7,626,162</u>	 <u>7,755,892</u>
Operating loss	<u>(2,107,149)</u>	<u>(1,288,545)</u>
Non-operating revenues (expenses):		
Republic of Palau appropriations	2,411,000	2,411,000
Investment income, net	<u>223,809</u>	<u>360,029</u>
 Total non-operating revenues, net	 <u>2,634,809</u>	 <u>2,771,029</u>
 Change in net position	 527,660	 1,482,484
Net position, beginning of year	<u>7,312,113</u>	<u>5,829,629</u>
Net position, end of year	<u>\$ 7,839,773</u>	<u>\$ 7,312,113</u>

See accompanying notes to financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATEMENTS OF CASH FLOWS
For the Years Ended September 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
Cash flows from operating activities		
Cash received from students for tuition and fees	\$ 361,201	\$ 733,292
Cash received from auxiliary activities	132,078	87,549
Cash received from federal grants	2,767,866	4,269,260
Cash received from other grants	1,998,518	1,514,345
Cash paid to employees	(3,744,972)	(3,877,041)
Cash paid to suppliers	<u>(3,910,861)</u>	<u>(3,785,331)</u>
Net cash used for operating activities	<u>(2,396,170)</u>	<u>(1,057,926)</u>
Cash flows from noncapital financing activities:		
Republic of Palau appropriations and grants received	<u>2,550,357</u>	<u>2,534,370</u>
Net cash provided by noncapital financing activities	<u>2,550,357</u>	<u>2,534,370</u>
Cash flows from capital and related financing activities:		
Additions to capital assets	<u>(246,950)</u>	<u>(187,900)</u>
Net cash used for capital and related financing activities	<u>(246,950)</u>	<u>(187,900)</u>
Cash flows from investing activities:		
Investment income	223,809	360,029
Endowment and restricted cash	(248,102)	(530,386)
Endowment fund investments	<u>(496,659)</u>	<u>(649,341)</u>
Net cash used for investing activities	<u>(520,952)</u>	<u>(819,698)</u>
Net change in cash	(613,715)	468,846
Cash, beginning of year	<u>944,333</u>	<u>475,487</u>
Cash, end of year	<u>\$ 330,618</u>	<u>\$ 944,333</u>

See accompanying notes to financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATEMENTS OF CASH FLOWS
For the Years Ended September 30, 2014 and 2013

	2014	2013
Reconciliation of operating loss to net cash used in operating activities:		
Operating loss	\$ (2,107,149)	\$ (1,288,545)
Adjustments to reconcile operating loss to net cash provided by (used in) operating activities:		
Provision for uncollectable accounts	395,434	141,702
Depreciation	342,618	302,181
Changes in net assets:		
Accounts receivable, net	(1,064,976)	516,419
Inventory	(81,083)	49,031
Accounts payable	(260,585)	(255,662)
Accrued liabilities	(35,196)	3,447
Unearned revenues	346,151	(521,021)
Other deferred revenue	64,041	-
Compensated absences	4,575	(5,478)
Net cash used for operating activities	\$ (2,396,170)	\$ (1,057,926)

See accompanying notes to financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
- BUDGET AND ACTUAL (GAAP-BASIS)
For the Year Ended September 30, 2014

	General and Federal Funds			
	Budgeted Amounts		Actual	Favorable
	Original	Final	Amounts	(Unfavorable) Variance
Operating revenues	\$ 6,007,612	\$ 6,007,612	\$ 5,246,163	\$ (761,449)
Operating expenses:				
Supplies, materials, other operating expenses and services	3,835,232	3,835,232	4,984,405	(1,149,173)
Salaries	3,453,918	3,453,918	3,101,808	352,110
Employee benefits	645,490	645,490	564,560	80,930
Utilities	483,972	483,972	455,726	28,246
Total operating expenses	8,418,612	8,418,612	9,106,499	(687,887)
Operating loss	(2,411,000)	(2,411,000)	(3,860,336)	(1,449,336)
Non-operating revenues (expenses):				
Republic of Palau appropriations	2,411,000	2,411,000	2,411,000	-
Total non-operating revenues, net	2,411,000	2,411,000	2,411,000	-
Excess of revenues and other financing sources over expenditures and other financing uses.	\$ -	\$ -	\$ (1,449,336)	\$ (1,449,336)
Reconciliation of Budget to GAAP basis:				
	General Fund	Federal Fund	Total	
Budget basis	\$ 7,347,803	\$ 1,070,809	\$ 8,418,612	
Adjustments (net)				
Revenue accruals	-	2,232,007	2,232,007	
Expenditures accruals	(1,394,248)	-	(1,394,248)	
Encumbrances	-	(149,872)	(149,872)	
GAAP basis	\$ 5,953,555	\$ 3,152,944	\$ 9,106,499	

See accompanying notes to financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies

Reporting Entity

Palau Community College (PCC) is an institution of higher education created by Republic of Palau Public Law (RPPL) 4-2 and is considered to be a component unit of the Republic of Palau. Accordingly, PCC is included in the Republic of Palau's financial statements as a discrete component unit. Transactions with the Republic of Palau relate primarily to appropriations for operations and capital improvements and grants from various federal agencies.

Basis of Presentation

The financial statements of PCC have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB), including GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and Statement No. 35, *Basic Financial Statements – and Management's Discussion and Analysis for Colleges and Universities*, issued in 1999, and as amended by GASB Statements No. 37, *Basic Financial Statements and Management's Discussion and Analysis – for State and Local Governments: Omnibus, an Amendment of GASB Statements No. 21 and No. 34, and No. 38*, Certain Financial Statement Note Disclosures.

The basic financial statements consist of the following:

The *Statement of Position* reflects the financial position of PCC at September 30, 2014 and 2013. It shows the various assets owned or controlled by PCC, related liabilities and other obligations, and the various categories of net assets. Net assets is defined as total assets less total liabilities, and as such, represents the institutional equity or ownership in the total assets of PCC.

The *Statement of Revenues, Expenses, and Changes in Net Position* reflects the results of operations and other changes for the years ended September 30, 2014 and 2013. It shows the various revenues and expenses, both operating and non-operating, reconciling the beginning net assets balance to the ending net assets balance, shown on the Statement of Net Assets described above.

The *Statement of Cash Flows* reflects the inflows and outflows of cash for the years ended September 30, 2014 and 2013. It indicates the various cash activities by type, reconciling the beginning cash balance to the ending cash balance, shown on the Statement of Net Position described above. In addition, this statement reconciles cash flows used for operating activities to operating loss on the Statement of Revenues, Expenses, and Changes in Net Position described above.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Basis of Presentation, Continued

The *Statement of Revenues, Expenses, and Changes in Net Assets-Budget and Actual (GAAP-Basis)* reflects the budgetary comparison to actual results of operations and other changes for the year ended September 30, 2014. A budgetary comparison statement for the general and federal funds is considered to be part of the basic financial statements.

Measurement Focus and Basis of Accounting

For financial reporting purposes, PCC is considered a special-purpose government engaged only in business-type activities. Under this model, PCC's financial statements provide a comprehensive look at its financial activities. Accordingly, PCC's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flow. Revenue from grants, government appropriations, and other contributions is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, and matching requirements, in which the resources are provided to PCC on a reimbursement basis.

In accordance with GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting- as amended*, PCC is required to follow all applicable GASB pronouncements. In addition, PCC should apply all applicable Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions and Accounting Research Bulletins of the Committee on Accounting Procedures issued on or before November 30, 1989 unless those pronouncements conflict with or contradict GASB pronouncements.

Budgetary Information

Amounts included in the Statement of Revenues, Expenditures and Changes in Net Assets – Budget and Actual, which are presented on a GAAP budgetary basis, reconcile to the increase in net assets in the accompanying Statement of Revenues, Expenses, and Changes in Net Assets.

PCC has no authority to impose taxes to generate revenue. PCC, as an autonomous agency of the Republic of Palau, receives an annual appropriation from the legislative branch, the Olbiil Era Kelulau (Palau National Congress). The Palau National Congress legislature budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual appropriated budget is adopted by the Legislature for PCC through an Annual Appropriations Act.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Cash

Cash in the Statements of Cash Flows include cash on hand and in bank accounts.

Restricted Cash

Restricted cash are separately classified in the Statements of Net Position.

Investments

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, all investments are reported at fair value.

Accounts Receivable and Allowance for Uncollectable Accounts

PCC's accounts receivable include tuition and fee charges to students and amounts due from federal grantor agencies. The allowance for doubtful accounts is stated at an amount which management believes will be adequate to absorb possible losses on accounts receivable that may become uncollectible based on evaluations of the collectability of these accounts and prior collection experience. The allowance is established through a provision for uncollectable accounts charged to tuition and fees. For the years ended September 30, 2014 and 2013, the tuition and fees in the Statements of Revenues, Expenses, and Changes in Net Position is reported net of the provision for uncollectable accounts of \$395,434 and \$141,702, respectively.

Inventory

Inventory is stated at the lower of cost or market using the retail method of accounting for books and merchandise for resale, and the first-in, first-out method for all other inventory.

Capital Assets

All buildings and equipment transferred to PCC were recorded at management's estimate of fair market value at the date of transfer. PCC did not capitalize the value of land at the date of transfer or public domain assets (sidewalks, curbs, gutters, etc). Subsequent additions have been recorded at cost and/or realizable value, as estimated and provided by PCC. Building additions and improvements with a cost in excess of \$1,000 are capitalized if the life of the building is extended. Furniture and equipment with a cost in excess of \$1,000 and with a useful life greater than 1 year is capitalized.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Capital assets are depreciated using the straight-line method over the following useful lives:

<u>Classification</u>	<u>Life</u>
Buildings and improvements	5 – 15 years
Furniture, vehicles and equipment	5 – 10 years

Unearned Revenues

Unearned revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year but related to the subsequent accounting period. Unearned revenues also include amounts received from grant and contract sponsors that have not been earned.

Compensated Absences

Compensated absences represent the accumulated liability to be paid under PCC's current annual leave policy. PCC recognizes cost for accrued annual leave at the time such leave is earned. Unpaid accrued leave is recorded as accrued liabilities in the accompanying Statements of Net Position as a component of accrued liabilities and benefits payable. The accrued leave at September 30, 2014 and 2013 were \$165,916 and \$161,341 respectively.

Net Position

Net position represents the residual interest in PCC's assets after liabilities are deducted and consist of three components: net investments in capital assets; restricted expendable and non-expendable. All other net position is unrestricted. The components of net position are further described as follows:

Net investment in capital assets – consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt attributable to the acquisition, construction or improvements of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisitions, construction, or improvement of those assets or related debt also should be included in this component of net position.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Net Position, continued

Restricted:

Nonexpendable – Net position subject to externally imposed stipulations that PCC maintains them permanently. This consists of endowment funds in which donors or other outside sources have stipulated, as condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. The related cash account is also restricted.

Expendable – Net position whose use by the PCC is subject to externally imposed stipulations. This includes resources in which PCC is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

Unrestricted – Net position that is not subject to externally imposed stipulations. This includes resources derived from student tuition and fees, government appropriations, and auxiliary service income. These resources are used for transactions relating to the educational and general operations of PCC and may be used at the discretion of the governing board to meet current expenses for any purpose.

When both restricted and unrestricted resources are available for use, it is PCC's policy to use restricted revenues first, then unrestricted resources as they are needed.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Classification of Revenues

PCC has classified its revenues as either operating or non-operating according to the following criteria:

Operating Revenues – Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship discounts and allowances; (2) sales and services of auxiliary enterprises; (3) most federal, state and local grants and contracts and federal appropriations; and (4) interest on investments.

Non-operating Revenues – Non-operating revenues include activities that have the characteristics of nonexchange transactions, such as gifts and contributions, and other revenue sources that are defined as non-operating revenues by GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting*, and GASB Statement No. 34, such as state appropriations.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Scholarship Discounts and Allowances

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the Statement of Revenues, Expenses and Changes in Net Position. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by PCC, and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other federal, state or nongovernmental programs, are recorded as either operating or non-operating revenues in PCC's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, PCC has recorded a scholarship discount and allowance. The scholarship discounts and allowances for tuition and fees for the years ended September 30, 2014 and 2013 were \$2,233,374 and \$2,266,060, respectively.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments

Deposits

GASB Statement No. 40 addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk and foreign currency risk. As an element of interest rate risk, disclosure is required of investments that have fair values that are highly sensitive to changes in interest rates. GASB Statement No. 40 also requires disclosure of formal policies related to deposit and investment risks.

GASB Statement No. 3 previously required government entities to present deposit risks in terms of whether the deposits fell into the following categories:

- Category 1 – Deposits that are federally insured or collateralized with securities held by the College or its agent in the College’s name.
- Category 2 – Deposits that are uninsured but fully collateralized with securities held by the pledging financial institution’s trust department or agent in the College’s name.
- Category 3 – Deposits that are collateralized with securities held by the pledging financial institution’s trust department or agent but not in the College’s name and non-collateralized deposits.

GASB Statement No. 40 amended GASB Statement No. 3 to in effect eliminate disclosure for deposits falling into categories 1 and 2 but retained disclosures for deposits falling under category 3. Category 3 deposits are those deposits that have exposure to custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, PCC’s deposits may not be returned to it. Such deposits are not covered by depository insurance and are either uncollateralized with securities held by the pledging financial institution or held by the pledging financial institution but not in the depositor-government’s name.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Deposits, Continued

As of September 30, 2014 and 2013, the carrying amount of PCC's total cash was \$330,618 and \$944,333, respectively, and restricted cash was \$1,055,089 and \$806,986 respectively. The corresponding bank balances as of September 30, 2014 and 2013 were \$1,634,037 and \$1,692,560 respectively, and are maintained in financial institutions subject to Federal Deposit Insurance Corporation (FDIC) insurance. From these deposits, \$919,740 and \$830,531 in fiscal year 2014 and 2013, respectively were subject to coverage by FDIC with the remaining balance exceeding insurable limits. The uninsured bank balance as of September 30, 2014 and 2013 was \$714,297 and \$862,029, respectively. PCC does not require collateralization of bank accounts, and therefore, amounts in excess of insurable limits are uncollateralized and are exposed to custodial credit risk.

In 2007, the Republic of Palau Financial Institutions Commission issued an order to freeze all assets of Pacific Savings Bank (a local Bank) and subsequently placed the bank under receivership. As of September 30, 2014 and 2013, PCC had cash on deposit with the local Bank in the amount of \$100,136 and is included in other accounts receivable, due to the uncertainty of its recoverability. At September 30, 2014 and 2013, an allowance for impairment of deposit for the entire amount has been recorded and is reported as a component of the allowance for uncollectible accounts disclosed in Note 2.

Investments

GASB Statement No. 3 previously required government entities to present investment risks in terms of whether the investments fell into the following categories:

- Category 1 – Investments that are insured or registered, or securities held by the College or its agent in the College's name.
- Category 2 – Investments that are uninsured and unregistered for which the securities are held by the counterparty's trust department or agent in the College's name.
- Category 3 – Investments that are uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the College's name.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Investments, Continued

GASB Statement No. 40 amended GASB Statement No. 3 to in effect eliminate disclosure for investments falling into categories 1 and 2, and provided for disclosure requirements addressing other common risks of investments such as credit risk, interest rate risk, concentration of credit risk, and foreign currency risk. GASB Statement No. 40 did retain and expand the element of custodial credit risk in GASB Statement No. 3.

PCC's investments are held by a bank-administered trust company under PCC's name. At September 30, 2014 and 2013, PCC's investments stated at fair value consisted of the following:

<u>2014</u>	<u>Allocation</u>		<u>Market Value</u>
	<u>Actual</u>	<u>Per Policy</u>	<u>9/30/2014</u>
Fixed income	30%	30%	\$ 1,144,659
U.S. Equities - Large Cap Value	18%	18%	629,105
U.S. Equities - Large Cap Growth	17%	17%	643,793
Non-U.S. Equities	25%	25%	873,782
U.S. Equities - Small Cap Core	<u>10%</u>	<u>10%</u>	<u>344,661</u>
	<u>100%</u>	<u>100%</u>	<u>\$ 3,636,000</u>

<u>2013</u>	<u>Allocation</u>		<u>Market Value</u>
	<u>Actual</u>	<u>Per Policy</u>	<u>9/30/2013</u>
Fixed income	28%	30%	\$ 875,011
U.S. Equities - Large Cap Value	18%	18%	549,644
U.S. Equities - Large Cap Growth	18%	17%	566,898
Non-U.S. Equities	25%	25%	789,147
U.S. Equities - Small Cap Core	<u>11%</u>	<u>10%</u>	<u>358,641</u>
	<u>100%</u>	<u>100%</u>	<u>\$ 3,139,341</u>

PALAU COMMUNITY COLLEGE
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Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Investments, Continued

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. PCC's investment policy does not limit investment maturities except with respect to cash equivalents, which must have a maximum average maturity of less than one year and no single issue shall have a maturity of greater than two (2) years. PCC manages the risk of exposure to declines in fair value by limiting its average maturity to two years.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. This is measured by the assignment of ratings by nationally recognized statistical rating organizations. PCC utilizes investment managers to manage its portfolio. PCC's investment policy specifies the following regarding fixed income investments held in its portfolio:

- All individual fixed income securities held in the portfolio shall have a Moody's, Standard & Poor's or Fitch credit quality rating of no less than "BBB". U.S. Treasury and U.S. Government agencies, which are unrated securities, are qualified for inclusion in the portfolio and will be considered to be of the highest rating.
- Total portfolio quality (capitalization weighted) shall maintain an "A" minimum rating.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. As of September 30, 2014 and 2013, PCC had no single issuer that exceeded 5% of its total investments. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded.

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September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Investments, Continued

Custodial Credit Risk

Custodial credit risk is the risk that in the event a financial institution or counterparty fails, PCC would not be able to recover the value of its deposits, investments, or securities. As of September 30, 2014 and 2013, 100% of PCC's investments were held in PCC's name, and PCC is not exposed to custodial credit risk related to these investments.

Foreign Currency Risk

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit.

Foreign currency is comprised of international investment proceeds and income to be repatriated into U.S. dollars and funds available to purchase international securities. Foreign currency is not held as a form of investment. Foreign currency is held for less than 30 days in foreign accounts until it can be repatriated or expended.

For the years ended September 30, 2014 and 2013, PCC did not have investments in foreign currency.

Investment income

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

Federal Financial Assistance Programs

PCC participates in federally funded Pell Grants, SEOG Grants, Federal Work-Study Grants, Upward Bound and Basic/Core Area Health and Education Centers Programs. Federal programs are audited in accordance with the Single Audit Act Amendments of 1996, the U.S. Office of Management and Budget Revised Circular A-133 *Audits of States, Local Governments and Non-Profit Organizations*, and the Compliance Supplement.

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Notes to Financial Statements
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(1) Summary of Significant Accounting Policies, Continued

New Accounting Standards

In June 2012, GASB issued Statement No. 67, *Financial Reporting for Pension Plans*, which revises existing guidance for the financial report of most pension plans, and Statement No. 68, *Accounting and Financial Reporting for Pensions*, which establishes new financial reporting requirements for most governments that provide their employees with pension benefits. The provisions in Statement 67 are effective for financial statements for periods beginning after June 15, 2013. The provisions in Statement 68 are effective for fiscal years beginning after June 15, 2014. Management has not yet determined the effect of implementation of this Statement on the financial statements of PCC.

In January 2013, GASB issued Statement No. 69, *Government Combinations and Disposals of Government Operations*, which establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term government combinations includes a variety of transactions referred to as mergers, acquisitions, and transfers of operations. This Statement provides specific accounting and financial reporting guidance for combinations in the governmental environment. This Statement also improves the decision usefulness of financial reporting by requiring that disclosures be made by governments about combination arrangements in which they engage and for disposals of government operations. The provisions of Statement 69 are effective for government combinations and disposals of government operations occurring in financial reporting periods beginning after December 15, 2013, and should be applied on a prospective basis. Early application is encouraged. Management has not yet determined the effect of implementation of this Statement on the financial statements of PCC.

In April 2013, GASB issued Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*. The requirements of this Statement will enhance comparability of financial statements among governments by requiring consistent reporting by those governments that extend nonexchange financial guarantees and by those governments that receive nonexchange financial guarantees. This Statement also will enhance the information disclosed about a government's obligations and risk exposure from extending nonexchange financial guarantees. This Statement also will augment the ability of financial statement users to assess the probability that governments will repay obligation holders by requiring disclosures about obligations that are issued with this type of financial guarantee. The provisions of Statement 70 are effective for financial statements for reporting beginning after June 15, 2013. Earlier application is encouraged. Management has not yet determined the effect of implementation of this statement on the financial statements of PCC.

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Notes to Financial Statements
September 30, 2014 and 2013

(1) Summary of Significant Accounting Policies, Continued

New Accounting Standards, Continued

In November 2013, GASB issued Statement No. 71, *Pension Transition for Contributions Made Subsequent to The Measurement Date — An Amendment of GASB Statement No. 68*. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability. The requirements of this Statement will eliminate the source of a potential significant understatement of restated beginning net position and expense in the first year of implementation of Statement 68 in the accrual-basis financial statements of employers and nonemployer contributing entities. This benefit will be achieved without the imposition of significant additional costs. The provisions of this Statement are required to be applied simultaneously with the provisions of Statement 68. Management has not yet determined the effect of implementation of this Statement on the financial statements of PCC.

In February 2015 GASB issued Statement No. 72, *Fair Value Measurement and Application*. This Statement addresses accounting and financial reporting issues related to fair value measurements. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. This Statement requires a government to use valuation techniques that are appropriate under the circumstances and for which sufficient data are available to measure fair value. This Statement establishes a hierarchy of inputs to valuation techniques used to measure fair value. This Statement requires additional analysis of fair value if the volume or level of activity for an asset or liability has significantly decreased. It also requires identification of transactions that are not orderly. This Statement requires measurement at acquisition value (an entry price) for donated capital assets, donated works of art, historical treasures, and similar assets and capital assets received in a service concession arrangement. This Statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. It also requires additional disclosures regarding investments in certain entities that calculate net asset value per share (or its equivalent). The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015. Earlier application is encouraged. Management has not yet determined the effect of implementation of this Statement on the financial statements of PCC.

PALAU COMMUNITY COLLEGE
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(2) Accounts Receivable

Accounts receivable consists of the following at September 30, 2014 and 2013:

	2014	2013
Tuition and fees	\$2,421,279	\$1,603,988
Due from grantor agencies	2,568,982	2,282,911
Accounts receivable, others	110,814	130,167
College of Micronesia	68,675	73,353
Employees and Board of Trustees	17,986	32,343
	5,187,736	4,122,762
Allowance for uncollectable accounts	(1,685,610)	(1,290,177)
Accounts receivable, net	\$3,502,126	\$2,832,585

The accounts receivable, others includes an amount of \$100,136 for cash deposits in a local bank which operations was placed under receivership in 2007 by the Republic of Palau Financial Institution Commission. Due to the uncertainty of the recoverability of the cash deposits from the local bank, PCC provided an allowance for impairment of cash deposits of \$100,136 for the fiscal years ended September 30, 2014 and 2013, respectively, and is included as a component of the allowance for uncollectible accounts.

(3) Inventory

Inventory consists of the following at September 30, 2014 and 2013:

	2014	2013
Bookstore	\$ 353,573	\$ 277,314
Cafeteria	7,164	2,340
Total	\$ 360,737	\$ 279,654

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Notes to Financial Statements
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(4) Restricted Cash

Restricted cash consists of the following at September 30, 2014 and 2013:

	2014	2013
Management Information System Fund	\$ 657,553	\$ 453,589
PCC Infrastructure Improvement Fund	297,029	272,866
Non-Freely Associated States Employees' Retirement Savings	93,970	67,841
Endowment Savings	6,537	12,690
Total	\$ 1,055,089	\$ 806,986

(5) Endowment Fund Investment

The PCC Endowment Fund was established in 1995 and was initially funded with \$100,000 by the government of the Republic of Palau. The Endowment Fund's goal is to grow in size to an endowment principle of \$10 million through a combination of investment returns, public and private contributions and a variety of special fundraising events. At such time, PCC plans to utilize the earned interest income to fund college programs and services and to provide post-secondary education and vocational training to the Republic of Palau and the Pacific region. The Board of Trustees is authorized by public law to manage investments consistent with the College's investment policy. Investments held by PCC for the Endowment Fund consist primarily of money market funds, fixed income securities, and common stock and is further disclosed in Note 1. The endowment funds are restricted and are recorded in the restricted nonexpendable net assets category on the Statements of Net Position. The PCC Endowment Fund consists of the following at September 30, 2014 and 2013:

	2014	2013
Endowment investments	\$3,636,000	\$3,139,341
Endowment fund-restricted cash	6,537	12,690
Total	\$3,642,537	\$3,152,031

PALAU COMMUNITY COLLEGE
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Notes to Financial Statements
September 30, 2014 and 2013

(5) Endowment Fund Investment, Continued

As of September 30, 2014 and 2013, the PCC's endowment investments at fair value are as follows:

	<u>2014</u>	<u>2013</u>
Fixed income securities:		
Corporate bonds	\$ 265,199	\$ 188,231
Government	862,470	618,872
Federal agencies	<u>-</u>	<u>40,656</u>
Total fixed income	<u>1,127,669</u>	<u>847,759</u>
Other investments:		
U.S. equities	1,557,358	1,419,271
International equities	848,528	746,729
Cash and cash equivalents	<u>102,445</u>	<u>125,582</u>
	<u>2,508,331</u>	<u>2,291,582</u>
	<u>\$ 3,636,000</u>	<u>\$ 3,139,341</u>

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Notes to Financial Statements
September 30, 2014 and 2013

(5) Endowment Fund Investment, Continued

At September 30, 2014 and 2013, PCC's fixed income securities had the following ratings and maturities:

Investment type	Fair Value	2014 Investment Maturities (In Years)				Rating	
		Less than 1	1-5	6-10	More than 10	Moody	Standard & Poor's
Government securities	\$ 270,648	\$ -	\$ 270,648	\$ -	\$ -	AAA	No rating
Corporate bonds	11,186	-	11,186	-	-	BAA2	BBB
Corporate bonds	10,147	-	10,147	-	-	AA2	AA
Corporate bonds	11,192	-	11,192	-	-	A3(-)	A-
Corporate bonds	8,014	-	8,014	-	-	BAA1	A-
Government securities	66,725	-	66,725	-	-	AAA	No rating
Government securities	34,558	-	34,558	-	-	AAA	No rating
Government securities	82,451	-	82,451	-	-	AAA	No rating
Government securities	199,247	-	199,247	-	-	AAA	No rating
Corporate bonds	11,209	-	11,209	-	-	BAA2	BBB+
Corporate bonds	11,060	-	11,060	-	-	BAA3	BBB-
Corporate bonds	11,038	-	11,038	-	-	BAA2	A-
Corporate bonds	9,553	-	-	9,553	-	BA1	BBB
Corporate bonds	11,175	-	-	11,175	-	A1	AA+
Corporate bonds	11,062	-	-	11,062	-	BAA3	BBB-
Corporate bonds	11,038	-	-	11,038	-	BAA1	BBB+
Corporate bonds	10,842	-	-	10,842	-	BAA1	BBB+
Corporate bonds	11,014	-	-	11,014	-	BAA3	BBB
Government securities	23,944	-	-	23,944	-	AAA	No rating
Government securities	98,149	-	-	98,149	-	AAA	No rating
Corporate bonds	10,752	-	-	10,752	-	A3	A
Corporate bonds	10,233	-	-	10,233	-	BAA1	A-
Corporate bonds	9,489	-	-	9,489	-	BAA3	BBB-
Corporate bonds	11,266	-	-	-	11,266	no rating	A-
Corporate bonds	11,269	-	-	-	11,269	BAA1	BBB+
Corporate bonds	10,939	-	-	-	10,939	A3	A-
Corporate bonds	10,135	-	-	-	10,135	BAA2	BBB
Corporate bonds	9,703	-	-	-	9,703	BAA2	A-
Government securities	86,748	-	-	-	86,748	AAA	No rating
Corporate bonds	10,432	-	-	-	10,432	BAA2(-)	BBB(-)
Corporate bonds	11,143	-	-	-	11,143	A3	A
Corporate bonds	10,107	-	-	-	10,107	BAA3	BBB-
Corporate bonds	11,201	-	-	-	11,201	BAA3	BBB
Total	\$ 1,127,669	\$ -	\$ 727,475	\$ 217,251	\$ 182,943		

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Notes to Financial Statements
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(5) Endowment Fund Investment, Continued

Investment type	2013					Rating	
	Fair Value	Investment Maturities (In Years)				Moody	Standard & Poor's
		Less than 1	1-5	6-10	More than 10		
Government securities	\$ 36,087	\$ 36,087	\$ -	\$ -	\$ -	AAA	No rating
Corporate bonds	8,328	-	8,328	-	-	AA2	AA
Corporate bonds	7,764	-	7,764	-	-	BA2	BBB
Corporate bonds	8,183	-	8,183	-	-	BAA2	A-
Government securities	174,266	-	174,266	-	-	AAA	No rating
Government securities	76,928	-	76,928	-	-	AAA	No rating
Corporate bonds	7,989	-	7,989	-	-	A3	A
Corporate bonds	8,889	-	8,889	-	-	A1	A+
Corporate bonds	9,142	-	9,142	-	-	A-3	A-
Government securities	79,364	-	79,364	-	-	AAA	No rating
Government securities	59,101	-	59,101	-	-	AAA	No rating
Government securities	40,231	-	40,231	-	-	AAA	No rating
Corporate bonds	9,108	-	-	9,108	-	BAA2	BBB
Corporate bonds	8,936	-	-	8,936	-	AA3	AA-
Corporate bonds	7,596	-	-	7,596	-	BAA2	BBB
Corporate bonds	9,770	-	-	9,770	-	BAA1	BBB+
Corporate bonds	6,958	-	-	6,958	-	A2	A
Corporate bonds	7,612	-	-	7,612	-	A2	A
Corporate bonds	8,827	-	-	8,827	-	A3	A
Corporate bonds	9,320	-	-	9,320	-	BAA2	BBB
Corporate bonds	8,125	-	-	8,125	-	BAA3	BBB
Corporate bonds	8,401	-	-	8,401	-	BAA1	BBB+
Corporate bonds	6,693	-	-	-	6,693	BAA1	BBB+
Corporate bonds	7,884	-	-	-	7,884	A1	A+
Corporate bonds	6,417	-	-	-	6,417	A2	A
Corporate bonds	9,213	-	-	-	9,213	BAA3	BBB-
Corporate bonds	7,856	-	-	-	7,856	A1	A+
Corporate bonds	7,322	-	-	-	7,322	BAA2	BBB
Corporate bonds	7,898	-	-	-	7,898	AA1	AA
Federal Agencies	40,656	-	-	-	40,656	No rating	No rating
Government securities	64,465	-	-	-	64,465	AAA	No rating
Government securities	35,803	-	-	-	35,803	AAA	No rating
Government securities	52,627	-	-	-	52,627	AAA	No rating
	<u>\$ 847,759</u>	<u>\$ 36,087</u>	<u>\$ 480,185</u>	<u>\$ 84,653</u>	<u>\$ 246,834</u>		

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Notes to Financial Statements
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(6) Capital Assets

A schedule of changes in capital assets for the fiscal years ended September 30, 2014 and 2013 is shown below:

Capital assets activity for the fiscal year ended September 30, 2014:

	<u>Balance at</u> <u>9/30/13</u>	<u>Additions</u>	<u>Transfers/</u> <u>Deletions</u>	<u>Balance at</u> <u>9/30/14</u>
Buildings and improvements	\$ 7,485,657	\$ 47,523	\$ -	\$ 7,533,180
Furniture, vehicles and equipment	<u>1,369,106</u>	<u>199,427</u>	<u>-</u>	<u>1,568,533</u>
Total depreciable assets	8,854,763	246,950	-	9,101,713
Accumulated depreciation	<u>(7,498,883)</u>	<u>(342,618)</u>	<u>-</u>	<u>(7,841,501)</u>
Capital assets, net	<u>\$ 1,355,880</u>	<u>\$ (95,668)</u>	<u>\$ -</u>	<u>\$ 1,260,212</u>

Capital assets activity for the fiscal year ended September 30, 2013:

	<u>Balance at</u> <u>9/30/12</u>	<u>Additions</u>	<u>Transfers/</u> <u>Deletions</u>	<u>Balance at</u> <u>9/30/13</u>
Buildings and improvements	\$ 7,485,657	\$ -	\$ -	\$ 7,485,657
Furniture, vehicles and equipment	<u>1,181,206</u>	<u>187,900</u>	<u>-</u>	<u>1,369,106</u>
Total depreciable assets	8,666,863	187,900	-	8,854,763
Accumulated depreciation	<u>(7,196,702)</u>	<u>(302,181)</u>	<u>-</u>	<u>(7,498,883)</u>
Capital assets, net	<u>\$ 1,470,161</u>	<u>\$ (114,281)</u>	<u>\$ -</u>	<u>\$ 1,355,880</u>

Capital assets essentially serve all functions. The depreciation expense of \$342,618 and \$302,181, respectively, for the years ended September 30, 2014 and 2013, is unallocated.

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Notes to Financial Statements
September 30, 2014 and 2013

(7) Long-term Liabilities

At September 30, 2014 and 2013, the summary of changes in the long-term liabilities is as follows:

2014

	Balance 10/1/2013	Additions	Reductions	Balance 9/30/2014	Current Portion	Noncurrent Portion
Compensated absences	\$ 161,341	\$ 133,288	\$ 128,713	\$ 165,916	\$ 129,024	\$ 36,892

2013

	Balance 10/1/2012	Additions	Reductions	Balance 9/30/2013	Current Portion	Noncurrent Portion
Compensated absences	\$ 166,819	\$ 144,320	\$ 149,798	\$ 161,341	\$ 125,846	\$ 35,495

(8) National Government Contributions

At September 30, 2014 and 2013, the Republic of Palau appropriated and contributed the following to PCC:

	<u>2014</u>	<u>2013</u>
For operational costs of PCC and its Board of Trustees	<u>\$2,411,000</u>	<u>\$2,411,000</u>

At September 30, 2014 and 2013, amounts due from Republic of Palau representing unremitted balances of appropriations due to PCC was \$396,823 and \$536,180, respectively, and is reported in the Statements of Net Position as appropriations receivable.

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Notes to Financial Statements
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(9) Functional Expenses Classifications

The functional expenses classifications for fiscal years ended 2014 and 2013 are as follows:

2014

	Salaries	Employee Benefits	Supplies, Materials, Other Operating Expenses and Services	Utilities	Depreciation	Total
Student aid	\$ 101,003	\$ 1,006	\$ 869,754	\$ 179	\$ -	\$ 971,942
Instructional	1,241,776	216,717	292,703	24,846	-	1,776,042
Administration	772,059	134,124	661,000	86,577	-	1,653,760
Student services	623,572	141,619	192,582	24,493	-	982,266
Operations and maintenance	260,175	45,767	217,835	307,819	-	831,596
Auxiliary enterprises	93,608	20,033	533,491	6,294	-	653,426
Academic support	254,627	45,070	99,093	15,722	-	414,512
Depreciation	-	-	-	-	342,618	342,618
	<u>\$ 3,346,820</u>	<u>\$ 604,336</u>	<u>\$ 2,866,458</u>	<u>\$ 465,930</u>	<u>\$ 342,618</u>	<u>\$ 7,626,162</u>

2013

	Salaries	Employee Benefits	Materials, Other Operating Expenses and Services	Utilities	Depreciation	Total
Student aid	\$ 141,900	\$ 861	\$ 866,685	\$ 181	\$ -	\$ 1,009,627
Instructional	1,229,286	208,646	360,986	27,640	-	1,826,558
Administration	779,064	147,040	729,270	82,862	-	1,738,236
Student services	582,038	119,511	337,106	25,035	-	1,063,690
Operations and maintenance	270,610	49,424	162,534	327,840	-	810,408
Auxiliary enterprises	89,963	18,400	577,720	3,174	-	689,257
Academic support	202,571	37,727	53,801	21,836	-	315,935
Depreciation	-	-	-	-	302,181	302,181
	<u>\$ 3,295,432</u>	<u>\$ 581,609</u>	<u>\$ 3,088,102</u>	<u>\$ 488,568</u>	<u>\$ 302,181</u>	<u>\$ 7,755,892</u>

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(10) Retirement Plan

PCC contributes to the Palau Civil Service Pension Trust Fund (the Fund), a defined benefit, cost-sharing, multi-employer pension plan established and administered by the Republic of Palau. The Fund issues a stand-alone financial report which is available at its office site.

The Fund provides retirement, security and other benefits to employees, and their spouses and dependents, of the Republic of Palau State Governments and Republic of Palau agencies, funds and public corporations, which are paid monthly and are two percent of each member's average monthly salary. Normal benefits are the credited total service up to a maximum of thirty years total service. Generally, benefits vest after three years of credited service. Members, who retire at or after age 60, or with 30 years of vesting service, are entitled to retirement benefits. Republic of Palau Public Law 2-26 is the authority under which benefit provisions and contributions rates are established. Member contribution rates are established by Republic of Palau Public Law 2-26 at six percent (6%) of total payroll and are matched dollar for dollar by the employer. PCC contributed \$155,232, \$159,169, and \$160,599 for fiscal years 2014, 2013 and 2012, respectively.

Under the provisions of the Republic of Palau Public Law 2-26, the Fund's Board of Trustees adopted a Trust Fund Operation which has the force and effect of law, and which sets forth the procedures for the administration and coverage of the Plan. Amendments to the Plan are subject to the requirements of Title 6 of the Palau National Code.

The Fund utilizes the actuarial cost method termed "level aggregate cost method" with actuarial assumptions used to compute the pension benefit obligation. The following is the statement of actuarial assumptions as of October 1, 2011 applicable to the plan year ending September 30, 2012 of the ROP Civil Service Pension Plan:

Actuarial Cost Method	: Normal costs are calculated under the level aggregate method.
Investment Income	: 7.5% per year
Expenses	: \$300,000 each year
Salary Increase	: 3% per year
Mortality	: 1984 Unisex Pension Mortality Table
Disabled Mortality	: PBGC Mortality Table for Disabled Persons Receiving Social Security
Retirement Age	: Earlier of age 60 or 30 Years of Total Service

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Notes to Financial Statements
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(10) Retirement Plan, Continued

The pension benefit obligation, which is the actuarial present value of credited projected benefits, is a standardized disclosure measure of the present value of pension benefits, adjusted for the affects of projected salary increases and any step-rate benefits, estimated to be payable in the future as a result of employment service to date. The measure is intended to assist users to evaluate the Fund's funding status on a going-concern basis, and evaluate progress made in accumulating adequate assets to pay benefits when due.

Based on the actuarial valuation of the Fund as of October 1, 2013, the actuarial valuation determined the unfunded pension benefit obligation as follows:

Present value of accrued benefits as of October 1, 2013:

Active participants	\$ 82,099,216
Participants in pay status	61,865,857
Participants with vested deferred benefits	<u>3,323,468</u>
Total pension benefit obligation	147,288,541
Market value of assets	<u>(34,261,206)</u>
Unfunded benefit obligation	\$ <u>113,027,335</u>
Funded Ratio (ratio of assets to liabilities)	23.3%

(11) Commitments and Contingencies

Encumbrances

PCC reserves its fund balance for internal purposes, for those portions legally segregated for specific future use. At September 30, 2014 and 2013, the reserve for encumbrances was \$149,872 and \$158,797, respectively, within the unrestricted fund.

Sick Leave

It is the policy of PCC to record the expenditures for sick leave when leave is actually taken. Sick leave is compensated time for absence during working hours arising from employee illness or injury. The accumulated sick leave at September 30, 2014 and 2013 was \$1,368,189 and \$1,571,863, respectively.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(11) Commitments and Contingencies, Continued

Risk Management

PCC is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. PCC has elected for self-insurance related to these risks. No self-insurance provision has been made in the accompanying financial statements and management is of the opinion that no material losses have occurred as a result. PCC does not maintain adequate insurance coverage for its fixed assets. In the event of a catastrophe, PCC would be self-insured to a material extent.

(12) Economic Dependency

For the years ended September 30, 2014 and 2013, PCC derives 69% and 75% of its total revenues, respectively, from Federal grants and appropriations from the Republic of Palau. Significant decrease in assistance could adversely affect the operations of PCC.

(13) Impairment of Fixed Assets

PCC reviews the carrying value of property and equipment for impairment whenever events and circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. In cases where undiscounted expected future cash flows are less than the carrying value, an impairment loss is recognized equal to an amount by which the carrying value exceeds the fair value of assets. The factors considered by management in performing this assessment include current operating results, trends, and prospects, as well as the effects of obsolescence, demand, competition, and other economic factors.

(14) Fair Value of Financial Instruments

PCC financial instruments are cash, student receivables and receivables from ROP Government and Federal agencies and payables. The recorded values of these financial instruments approximate their fair values based on their short-term nature.

(15) Reclassifications

Certain reclassifications have been made to the prior year's financial statements to conform to the current year presentation. These reclassifications had no effect on previously reported results of operations or net assets.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Financial Statements
September 30, 2014 and 2013

(16) Subsequent Events

PCC has evaluated subsequent events from October 1, 2014 through May 26, 2015, the date of financial statements were available to be issued. PCC did not note any subsequent events requiring disclosure or adjustment to the accompanying financial statements.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

SINGLE AUDIT REPORTS

For The Year Ended September 30, 2014



**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Trustees
Palau Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Palau Community College (PCC), which comprise the statement of net position as of September 30, 2014, and the related statements of revenues, expenses and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 26, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Palau Community College’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Palau Community College’s internal control. Accordingly, we do not express an opinion on the effectiveness of the entity’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Palau Community College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Koror, Republic of Palau
May 26, 2015



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Board of Trustees
Palau Community College

Report on Compliance for Each Major Federal Program

We have audited the compliance of Palau Community College, a component unit of the Republic of Palau, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Palau Community College's major federal programs for the year ended September 30, 2014. Palau Community College's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Palau Community College's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Palau Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination Palau Community College's compliance.

Opinion on Each Major Federal Program

In our opinion, Palau Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2014.

Report on Internal Control over Compliance

Management of Palau Community College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Palau Community College's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Palau Community College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Benigno Comar Magliani". The signature is written in a cursive style with a large initial 'B'.

Koror, Republic of Palau
May 26, 2015

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Introduction to Federal Award Programs
For the Year Ended September 30, 2014

United States Department of Education

Student Award Programs

The Palau Community College (PCC) administers student financial aid (SFA) programs within the Republic of Palau. During the year ended September 30, 2014, PCC received directly from the U.S. Department of Education funds related to the Pell Grant Program, the Supplemental Educational Opportunity Grant Program (SEOG) and Federal Work-Study Program (FWS). PCC's institutional matching share for the SEOG and FWS was initially waived during the award year ended June 30, 2003 and continues to be in effect as of September 30, 2014.

Direct Grants

PCC receives other grants directly from the U.S. Department of Education. Projects to which the individual grants relate are as follows:

- Upward Bound Program
- Talent Search
- Asian American and Native American Pacific Islander-Serving Institution Program (AANAPISI)

United States Department of Health and Human Services

Direct Grants

PCC receives grants from the U.S. Department of Health and Human Services (DHHS)/Health Resources and Services Administration (HRSA) through the University of Hawaii John A. Burns Schools of Medicine (JABSOM). The purpose of this grant is to fund the Palau Area Health Education Center whose core mission is to train up to twenty (20) Micronesian physicians in the Postgraduate Diploma principles and practice of Family Practice.

United States Department of the Interior

Direct Grants

During the year ended September 30, 2014, PCC received grants from the U.S. Department of the Interior to provide Joint Training to employees of the Republic of Palau National Government and Palau Community College.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Schedule of Expenditures of Federal Awards
For the Year Ended September 30, 2014

Federal Grantor's Program Title	CFDA Number	Expenditures
<u>U.S. Department of Education</u>		
Direct Programs:		
Student Financial Aid Programs		
Federal Supplemental Educational Opportunity Grant	84.007	\$ 77,267
Federal Work Study	84.033	89,513
Pell Grant	84.063	<u>2,058,807</u>
		<u>2,225,587</u>
Trio Clusters:		
Upward Bound	84.047A	339,864
Talent Search	84.044A	<u>222,046</u>
		<u>561,910</u>
Asian American and Native American Pacific Islander Serving Institutions Programs	84.382B	<u>224,056</u>
Sub-total		<u>3,011,553</u>
<u>U.S. Department of Health and Human Services</u>		
Direct Programs:		
Basic/Core Area Health and Education Center	93.824	<u>79,626</u>
Sub-total		<u>79,626</u>
<u>U.S. Department of the Interior</u>		
Direct Programs:		
PCC-ROPNG Joint Training Maintenance Assistance Program MAP-PCC-2012-1	15.875	<u>41,600</u>
Total		<u>\$ 3,132,779</u>

See accompanying notes to the schedule of expenditures of federal awards.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Notes to Schedule of Expenditures of Federal Awards
For The Year Ended September 30, 2014

(1) Scope of Review

The Palau Community College (PCC) is a non-profit corporation, established by Republic of Palau Public Law 4-2. PCC was inaugurated on June 3, 1993. Prior to June 3, 1993, PCC was known as the Micronesian Occupational College, and was a separately accredited constituent campus of the College of Micronesia. The College of Micronesia began operations as a Public Corporation on October 1, 1977.

The purpose of PCC is to provide post secondary educational opportunities to the people of the Republic of Palau, Federated States of Micronesia, Republic of the Marshall Islands, as well as other students. The accompanying Schedule of Expenditures of Federal Awards relates solely to those grants administered by PCC, and do not incorporate any grants that may still be administered by the College of Micronesia central office. The U.S. Department of the Education has been designated as PCC's cognizant agency.

Programs Subject to OMB Circular A-133

The Schedule of Expenditures of Federal Awards presents each Federal award related to the U.S. Department of Education, U.S. Department of Health and Human Services and U.S. Department of the Interior, which are subject to OMB Circular A-133.

(2) Summary of Significant Accounting Policies

a. Basis of accounting

For purposes of preparation of the accompanying Schedule of Expenditures of Federal Awards, certain accounting procedures were followed, which help illustrate the program award amount and expenditures of the individual programs. The accompanying Schedule of Expenditures of Federal Awards was prepared on the accrual basis of accounting. All program award amounts represent the total allotment or grant award approved. All expenses and capital outlays are reported as expenditures.

b. Cost Allocation

PCC does not currently have an approved cost allocation plan.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Schedule of Findings and Questioned Costs
For The Year Ended September 30, 2014

SECTION I – SUMMARY OF AUDITORS’ RESULTS, Continued

Federal Programs

Identification of major programs:

<u>CFDA Number</u>	<u>Description</u>	<u>Federal Expenditures</u>
84.007, 84.033, 84.063, 84.375	U.S. Department of Education Student Financial Aid Cluster	\$ 2,225,587
84.044A, 84.047A	U.S. Department of Education TRIO Cluster	<u>561,910</u>
	Total major programs expenditures	<u>\$ 2,787,497</u>
	Total federal expenditures	<u>\$ 3,132,779</u>
	% of Federal expenditures tested as major	<u>89%</u>

Dollar threshold used to distinguish between
Type A and Type B programs: \$ 300,000

Auditee qualified as a low risk auditee? x yes no

SECTION II – Findings relating to the Financial Statements which are required to be reported in accordance with *Government Auditing Standards*

There were no financial statement audit findings for fiscal year ending September 30, 2014.

SECTION III – Findings and Questioned Costs relating to Federal Awards

There were no federal awards audit findings and questioned costs for fiscal year ending September 30, 2014.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

Schedule of Findings and Questioned Costs
For The Year Ended September 30, 2014

SECTION IV – Prior Audit Findings and Questioned Costs

There were no prior years' unresolved findings and questions costs.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STATISTICAL SECTION

For The Year Ended September 30, 2014

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

AVERAGE NUMBER OF EMPLOYEES
Last Ten Fiscal Years Ended September 30th
Unaudited

Fall Semester Fiscal Year	Employees				
	Regular Faculty	Adjunct Faculty	Regular Staff	Part-time/Temp. Staff	Total Employees
2005	24	18	73	60	175
2006	23	13	83	49	168
2007	22	18	77	55	172
2008	20	18	80	47	165
2009	29	19	68	73	189
2010	29	19	84	47	179
2011	26	20	90	40	176
2012	35	19	105	56	215
2013	33	14	110	60	244
2014	31	13	100	58	202

Source: PCC Human Resource Records.

See Independent Auditors' Report.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

TUITION RATES AND ENROLLMENT STATISTICS
Last Ten Fiscal Years Ended September 30th
Unaudited

Fall Semester Fiscal Year	Tuition Rate Per Credit Hour	ENROLLMENT		
		Total Headcount	FTSE (1)	Part-time and Others (2)
2005	\$70	651	430	221
2006	\$70	651	431	220
2007	\$70	683	452	231
2008	\$70	649	474	175
2009	\$80	599	394	205
2010	\$90	726	417	309
2011	\$110	742	508	234
2012	\$110	680	423	257
2013	\$110	646	416	230
2014	\$110	604	369	235

Source: PCC Records Department

Note (1): Full Time Student Equivalent (FTSE) is 12 Credit Hours per Semester.

Note (2): Others consist of Continuing Education & Specialized Training enrollments including CRE and OMIP.

See Independent Auditors' Report.

PALAU COMMUNITY COLLEGE
(A Component Unit of the Republic of Palau)

STUDENT ENROLLMENT AND DEMOGRAPHIC STATISTICS
Last Ten Fiscal Years Ended September 30th
Unaudited

Fall Semester Fiscal Year	Attendance		Gender		Residency		Age	
	Full Time	Part Time	Male	Female	IN Campus	OFF Campus	Median	Mean
2005	66%	34%	374	277	79	572	19	32
2006	66%	34%	279	372	89	562	20	33
2007	40%	60%	274	409	90	593	20	22
2008	46%	54%	299	350	102	547	20	21
2009	66%	34%	316	283	85	514	19	20
2010	57%	43%	324	402	324	402	19	18
2011	68%	32%	315	427	102	640	21	18
2012	62%	38%	297	383	112	568	21	24
2013	64%	36%	303	343	100	546	35	24
2014	62%	38%	297	383	112	568	21	24

Fall Semester Fiscal Year	Nationality							Total Headcount
	Palau	Yap	Pohnpei	Chuuk	Marshalls	Kosrae	Others(1)	
2005	480	81	11	9	11	29	30	651
2006	475	98	10	15	13	22	18	651
2007	500	74	21	23	16	24	25	683
2008	453	66	16	26	25	25	38	649
2009	428	50	20	25	22	19	35	599
2010	552	66	29	20	20	30	9	726
2011	561	87	12	35	3	5	39	742
2012	510	63	12	33	9	15	38	680
2013	494	52	12	30	12	18	28	646
2014	510	63	12	33	9	15	38	680

Source: PCC records

Note (1): Others consist of Taiwan, Korea, China, Japan, Philippines, Bangladesh, Sri Lanka, Ghana and U.S.A.

See Independent Auditors' Report.